

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: January 10, 2023

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on January 10, 2023, at 19:00.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, and Trustee Diana Cornelissen

ABSENT: None

PRESENTATIONS –

- Assistant Chief Schmidt reported to the board that on September 8, 2022 the District responded with an ambulance and engine on a call for an unconscious patient. The patient suffered a heart attack while in the treatment of the crews who reported and treated appropriately. We were contacted by Sherman Hospital who has recognized the crew that provided exceptional medical care to this patient. The crew on this call were Lt. Rich Stumbaugh, FF/PM Harvey Parks, FF/PM Tyler Hite, FF/PM Bailey Nixon, and FF/PM John Jowaski for their actions on this call.

Treasurers Report - James Howard was present and reviewed the District's financial report for December 2022 with the Board.

Acceptance and Approval of Consent Agenda

- a. Approval of December 5, 2022, meeting minutes
- b. Approval of Treasurer's Report ending December 2022
- c. Approval bills in the amount of \$207,864.86
- d. Ratify bills in the amount of \$553,079.92

Treasurer Speyers made a motion to accept the consent agenda as presented. Secretary Bohlman seconded, and motion passed unanimously.

PRESIDENT'S REPORT Nothing at this time.

CHIEF'S REPORT –

- Assistant Chief Schmidt reported that due to a couple of our employees being off on medical issues and the increase in sick calls in December our OT was very high for the month. This also resulted in a high amount of mandatory OT shifts.
- 2022 call volume shows that the District responded to 3,756 requests for service. This represents an increase of 18 calls over 2021. This number does not include trouble alarms which added approximately 200 calls in 2021. We no longer respond to these types of non-emergency calls. With the elimination of the trouble alarm response, and the fact that we were able to maintain a relatively same number of responses indicates our District is growing on a regular basis.
- Effective January 1st Battalion Chief Cox has assumed the Training Officer position and Battalion Matt Starr has assumed responsibility of Logistics. The Battalion Chiefs also switched shifts, BC Cox now Black shift, BC Eckles on Red shift, and BC Starr on Gold shift.

- Assistant Chief Schmidt discussed the training goals the District has for both our Full-time and Part-time firefighters for 2023.
- The paperwork for the Tax Levy was submitted to Kane and DuPage Counties in December.
- Assistant Chief Schmidt briefly discussed the District's short-term vehicle needs.
- Chief Luchsinger, under the advisement of Attorney Flaherty, is still working with Pace to work out an agreement to allow our District to utilize the property at LaFox Street for fire training. The possibility of live fire training will only take place if the property proves to be asbestos free/safe.

#### ATTORNEY'S REPORT

- Attorney Flaherty informed the Board of some upcoming trustee training opportunities.

#### OLD BUSINESS –

- Ordinance 22-0199 Tax Levy Ordinance- The Ordinance was filed with both Kane and DuPage Counties in December.
- MABAS Master Agreement – This was completed last month and sent on to MABAS.
- Saint Charles Street Properties Service Agreement- Per the agreement the District has received payment for our services for 2023 from the business owner. The District has had the shifts familiarize themselves with the property/business and preplans have been created.
- Pace Agreement- Chief Luchsinger and Attorney Flaherty are working towards a mutual agreement with Pace.

Any other Old Business – None at this time.

#### NEW BUSINESS

- Fiduciary Liability Insurance Topic- Dave Broz from Railside Citrus was present at the meeting to discuss the District's options for Fiduciary Liability Insurance with the Board. A motion was made by Trustee Cornelissen pay half the cost of the Fiduciary Liability Insurance for the District's Pension Board. Secretary Bohlman seconded, and motion passed 4-1; Van Winkle -Yes, Bohlman -Yes, Speyers -Yes, Theriault -No, Cornelissen -Yes,
- Presentation/Approval of Audit- Brian LeFevre from the Sikich auditing firm was present at the meeting to go over and discuss the District's Financial Audit for the 21/22 Fiscal Year. A motion was made by Trustee Theriault to accept the Financial Audit prepared by Sikich for the 21-22 Fiscal Year. Trustee Cornelissen seconded, and motion passed unanimously.
- Discussion on Fiscal Year-The Board discussed the option of changing the District's Fiscal Year to the calendar year. An ordinance will need to be prepared and approved at a future meeting if the Board decides to make this change.
- Discussion-Vehicle Replacement (Car 24)- Assistant Chief Schmidt led a discussion on the necessity of replacing the District's Car 24 which is utilized by the fire inspector.

Any other New Business- Nothing at this time.

GOOD OF THE DISTRICT – Nothing at this time.

PUBLIC COMMENT – Nothing at this time.

Treasurer Speyers made a motion to enter into Closed Session @20:02 for reason of 5 ILCS 120/2 ( c ) (1)-the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Secretary Bohlman seconded, and the motion passed unanimously.

A motion was made by Secretary Bohlman to return to the open meeting at 20:24. Treasurer Speyers seconded, and the motion passed unanimously

There being no further business to come before the Board on a motion duly made by Treasurer Speyers and seconded by Secretary Bolman the meeting was adjourned at 20:25 hours after the motion passed unanimously.

Respectfully submitted, Secretary Bohlman