

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: April 11, 2024

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on April 9, 2024, at 09:00. The meeting was conducted at Station 22, 2055 McDonald Road, South Elgin, IL, 60177.

PRESENT: President Diana Cornelissen, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault and Trustee Kathy Hazelwood

ABSENT: None

PRESENTATIONS – Chief Luchsinger received notice from Advocate Sherman Hospital of outstanding care given by our crew on a recent call. Responding to the call for an individual with respiratory issues was Lt. Eric Truax, FF/PM Harvey Parks, FF/PM Jimmy Schoff, FF/PM Chris Elliott, and FF/EMTB Mateo Herrera.

Chief Luchsinger reported that on April 10<sup>th</sup> the District responded to a fire on Corron Road, a two-story wood working shop. Our engine was the 2<sup>nd</sup> on the scene, other apparatus followed. Our firefighters did an outstanding job executing their roles exactly as they have been trained. Because of their, and other responding department's actions, they were able to save the structure.

Treasurers Report –James Howard was present and reviewed with the Board the District's financial report as provided for March 2024. The Board discussed the delay the District has experienced in ambulance billing; the 2024 GEMT Rate was not received until mid-February.

Acceptance and Approval of Consent Agenda

- a. Approval of March 14, 2024, meeting minutes
- b. Approval of Treasurer's Report for March 2024
- c. Approval of April 11, 2024 bills in the amount of \$269,866.37  
Ratify March 15, 2024 thru April 10, 2024 bills in the amount of \$76,115.64

Trustee Hazelwood made a motion to accept the consent agenda as presented. Secretary Bohlman seconded, and the motion passed 4-0, with Treasurer Speyers abstaining.

ATTORNEY'S REPORT- Attorney Shawn Flaherty reported of the legislation that passed the previous week. These bills included allowing departments to set aside money, explicitly for their ambulance and emergency rescue funds, also a bill to allow departments to add a pension levy without a referendum. A few bills are still in the running: the bidding process bill and integrated healthcare bill. Shawn shared with the Board that the Federal government is looking into revamping the Fire Brigade rules with OSHA. This transformation will bring about huge changes to orientate the whole program towards emergency services brigade, not just the fire service brigade.

## CHIEF'S REPORT –

- Decennial Report –The report is close to being completed and will be finalized in the next few months by the Decennial Committee.
- Chief Luchsinger reminded the Board that they need to complete their Kane County Economic Interest Statements by the end of the month.
- To be more financially responsible, the District changed the deposit location for our upcoming tax payments from Union National Bank to Elgin State Bank. We receive a much higher rate of interest with Elgin State Bank.
- Chief Luchsinger reported the Station 22 had a drain issue and the water had backed up and flooded both bathrooms. Station Maintenance was notified, and they contacted an emergency plumber to fix the issue.

PRESIDENT'S REPORT- President Cornelissen expressed her appreciation for administration's work on the Annual Report.

Old Business- Nothing at this time

Any other Old Business- None at this time

## NEW BUSINESS-

Discussion and possible approval of updated District Board of Trustees Policy Manual- The Board discussed the changes and additions to the Policy Manual. The Trustees found a few areas that they wanted clarification or revised, and discussed areas that will be updated pending contact changes and to administration pay/benefits. The discussed changes will be completed, and the finalized updated Trustee Policy Manual will be on the agenda for approval at the May 9<sup>th</sup>, 2024 meeting. President Cornelissen made a motion to table the approval of the Trustees Policy Manual until the May 9<sup>th</sup>, 2024 meeting. Treasurer Speyers seconded, and the motion passed unanimously 5-0.

Discussion and possible approval of request for proposals for Station 22 Building Assessment Report- The Board was supplied with options of proposals to contract a Station 22 Building Assessment. President Cornelissen tabled this item until the May 9, 2024 Trustee meeting. Secretary Bohlman seconded, and the motion passed unanimously 5-0.

Discussion and possible approval of Ordinance 2024-001 Surplus Equipment Ordinance- Trustee Theriault made a motion to approve Ordinance 2024-001 Surplus Equipment. Treasurer Speyers seconded, and the motion passed unanimously by 5-0.

Discussion and possible approval of structural firefighter gear order with Air One Inc. not to exceed \$20,000 -Trustee Theriault made a motion to order / purchase structural firefighter gear within this budget year not to exceed \$20,000. Secretary Bohlman seconded, and the motion passed unanimously 5-0.

Any other New Business- None at this time

Trustee Hazelwood made a motion to move to Closed Session @ 09:37 for the purpose of 5ILCS120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including

hearing testimony on a complaint lodged against an employee of the public body to determine its validity. Treasurer Speyers seconded, and the motion passed unanimously 5-0.

The Board reconvened the regular meeting at 10:55.

The Board briefly discussed the need to set a date for a Special Meeting. Chief Luchsinger will coordinate a time later this month between the Board and the employee for a grievance appeal.

Chief Luchsinger reported that we received notice from the IRS requesting an examination of our bond. We reached out to Ehlers, our bond company, they are familiar with this type of request and will take care of it on our behalf.

Good of the District – Nothing at this time.

Public Comment- None at this time

Adjournment

There being no further business to come before the Board on a motion duly made by Trustee Theriault and seconded by Treasurer Speyers the meeting was adjourned at 10:58 hours; the motion passed 5-0.

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Respectfully submitted,  
Secretary Bohlman