

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: October 10, 2023

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on October 10, 2023, at 19:00. The meeting was conducted at Station 21, 1090 W. Spring Street, South Elgin, IL, 60177.

PRESENT: President Diana Cornelissen, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, and Trustee Kathy Hazelwood

ABSENT: None

PRESENTATIONS - None

Treasurers Report –James Howard was present and reviewed the District’s financial report as provided for September 2023 with the Board.

Acceptance and Approval of Consent Agenda

- a. Approval of September 12, 2023, meeting minutes, regular, and closed
- b. Approval of Treasurer’s Report for September 2023
- c. Approval October 10, 2023 bills in the amount of \$ 228,133.91
Ratify September 13-29, 2023 bills in the amount of \$ 121,380.19
- d. Approval of Resolution 2023-003 Surplus Property

The Board entered into a discussion of our GEMT revenue and payments. The Board discussed our current interest revenue and bank accounts. Treasurer Speyers made a motion to accept the consent agenda as presented. Secretary Bohlman seconded, and the motion passed unanimously.

ATTORNEY’S REPORT-

- Attorney Flaherty reminded the board of the upcoming training available through the NIAFPD on October 21, 2023. Shawn noted that there is also some trustee training available through the IAFPD in November if there is interest. Attorney Flaherty updated the Board that final action on the St. Charles Property will be forthcoming at the November 14th, 2023 Trustee meeting. The Tax Levy will also be available for viewing and examination; this will be approved at a Special Meeting in November of at the December 2023 meeting.
- The Board discussed their annual sexual harassment training. Chief Luchsinger discussed an opportunity to obtain the training through the Illinois Public Risk Fund at no cost. The training coordinated and will be scheduled in the near future.

CHIEFS REPORT -

- Live Fire Training-Budget- Chief Luchsinger informed the Board of the opportunity for live fire training that has just presented itself. Owners of some properties on Hopps Road have offered the District some valuable live fire training at their buildings that will be

destroyed in the near future. As these opportunities are rare in our District, Chief Luchsinger feels it important to take advantage of this highly beneficial training. He advised the Board that although this may put our training budget over the planned amount for this current budget, it is an opportunity we cannot pass on.

- Full-Time Hire Update – Chief Luchsinger updated the Board that two of our part-time firefighters and another candidate off of the current hiring list have accepted the District's offer(s) of full-time employment. Part time employees Ryan Rompel and Natalie Kusnierewicz, and Ryan Jacobs will start before the end of the month and will be on shift by the end of the year.
- St. Charles Street Properties- The owner of the St. Charles Street Properties will be sent a certified letter containing the attorney approved ordinance outlining the properties annexation. The annexation ordinance will be put on the November 14th, 2023 agenda for approval.
- Chief Luchsinger reported that the District received a tax payment on 10/4/23; we have only one more scheduled tax payment this year. Chief Luchsinger discussed the District's interest / investment revenue for the calendar and fiscal year.
- Chief Luchsinger informed the Board that James Howard sent him the District's proposed Tax Levy. The District will need to hold a Truth in Taxation hearing to capture our new growth; this will have to be published prior to the hearing as required.
- Chief Luchsinger updated the Board on the Station 22 HVAC project. The project is inline with the projected deadline and should be completed in the next month.
- Chief Luchsinger initiated a discussion of a MABAS Division 2 TRT call out in Hampshire. The company Elgiloy Metals located in Hampshire required assistance while fixing an exhaust / furnace system in a deep hole in the ground on their property. The response team was in attendance in case anything went wrong. All departments sending personnel will be reimbursed through the Hampshire Fire Protection District.
- A discussion was held on participating in a trial of AVL (Automatic Vehicle Locator). Chief Luchsinger met with the Elgin FD chiefs to discuss joining their department in this trial to ensure that our collective residents are getting EMS care in the most expediate way possible. Chief Luchsinger noted that the trial will be 3-6 months long, after that the data will be considered and a determination will be made if this concept works for both departments equally.

PRESIDENT'S REPORT- President Cornelissen asked the Board if anyone was interested in participating in CPR training. B/C Eckles will work with the District's CPR instructors to come up with some prospective dates for training. President Cornelissen asked the Board to let Britta know if they are interested in the Trustee Training on October 21st and also reminded them to make sure they sent back their audit paperwork.

OLD BUSINESS –

Any other New Business

NEW BUSINESS-

Discussion and possible approval of Sherman Hospital EMS Affiliation Agreement- The Board briefly discussed the agreement for our paramedic students. Trustee Theriault made the motion to assign Chief Luchsinger to sign the EMS Affiliation Agreement with Sherman Hospital. Treasurer Speyers seconded; the motion was approved unanimously.

Discussion and possible approval of 2024 District Board meeting dates- The Board discussed possibly changing the time/day of the monthly trustee meeting. Trustee Hazelwood made a motion to approve changing the monthly trustee meeting dates to the second Thursday of each month, starting at 0900, effective January 2024. President Cornelissen seconded, and the motion passed 4-1; President Cornelissen yea, Secretary Bohlman – yea, Treasurer Speyers – yea, Trustee Theriault – nay, and Trustee Hazelwood – yea.

The Board discussed having our attorneys prepare an Ordinance to allow trustees to attend the trustee meetings remotely. Per statute this is only allowable because of family emergency, childcare issues, employment, or work of the District. Attorney Flaherty noted that he will have Attorney Simo prepare the ordinance to be approved at the next meeting.

President Cornelissen made a motion to move to Closed Session at 19:53. Treasurer Speyers seconded, and the motion passed unanimously.

President Cornelissen made a motion to close the Closed Session and return to the regular meeting at 20:32. Secretary Bohlman seconded; the motion was approved unanimously.

Treasurer Speyers made a motion to resume the regular meeting at 20:33. Secretary Bohlman seconded; the motion passed unanimously.

Any other New Business - Nothing at this time.

GOOD OF THE DISTRICT – Nothing at this time.

PUBLIC COMMENT – Nothing at this time.

There being no further business to come before the Board on a motion duly made by Treasurer Speyers and seconded by Trustee Hazelwood the meeting was adjourned at 20:34 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Bohlman