

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: March 14, 2024

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on March 14, 2024, at 09:00. The meeting was conducted at Station 22, 2055 McDonald Road, South Elgin, IL, 60177.

PRESENT: President Diana Cornelissen, Secretary Rick Bohlman, Trustee Jeff Theriault and Trustee Kathy Hazelwood

ABSENT: Treasurer Jeffrey Speyers

PRESENTATIONS – Chief Schmidt gave a recap of the awards for 2023 that were presented at the Recognition Dinner on March 8th. Forty awards were presented in total; thirty-seven Lifesaving Awards (four different incidents), three Unit Citations Awards, eight Special Teams Involvement Awards, and two Military Appreciation Awards were given to new part time firefighters.

Treasurers Report –James Howard was present and reviewed with the Board the District's financial report as provided for February 2024.

Acceptance and Approval of Consent Agenda

- a. Approval of February 8, 2024 meeting minutes
- b. Approval of Treasurer's Report for February 2024
- c. Approval March 14, 2024 bills in the amount of \$ 193,131.11
Ratify February 9 - March 13, 2024 bills in the amount of \$ 286,191.67

Trustee Hazelwood made a motion to accept the consent agenda as presented. Secretary Bohlman seconded, and the motion passed 4-0 (Treasurer Speyers absent).

ATTORNEY'S REPORT- Nothing at this time.

CHIEF'S REPORT –

- Decennial Report –The report is a work in progress and getting near completion.
- District Board of Trustees Policy Manual Update- Assistant Chief Schmidt informed the Board that the District's attorneys are reviewing the proposed updates and changes. Pending the attorney's approval, the updated Policy Manual will be ready for possible approval at next month's meeting.

PRESIDENT'S REPORT- President Cornelissen reminded the Board to send their audit letters back to Sikich in a timely manner if they have not already done so. President Cornelissen asked the board to look over her letter to be included in the District's Annual Report. The Board briefly discussed memorial ideas to be included in the Annual Report.

Old Business- Nothing at this time

Any other Old Business- None at this time

New Business-

Discussion and possible approval of service maintenance contracts with MK Industries for the HVAC systems for 2024 in the combined amount of \$13,136.00 - Trustee Hazelwood made a motion to approve the 2024 Maintenance Contracts with MK Industries for the HVAC systems at all three stations. President Cornelissen seconded, and the motion passed 4-0 (Treasurer Speyers absent).

Any other New Business- None at this time

Good of the District – Nothing at this time.

Public Comment- None at this time

Adjournment

There being no further business to come before the Board on a motion duly made by Trustee Hazelwood and seconded by President Cornelissen the meeting was adjourned at 09:14 hours and the motion passed 4-0 (Treasurer Speyers absent).

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Respectfully submitted,
Secretary Bohlman