

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: April 11, 2023

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on April 11, 2023, at 19:04.

PRESENT: Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, and Trustee Diana Cornelissen

ABSENT: President Mary Van Winkle

Trustee Theriault made a motion to appoint Diana Cornelissen President Pro Tempe to the Board of Trustees of the South Elgin & Countryside Fire Protection District. Secretary Bohlman seconded, and the motion passed unanimously.

PRESENTATIONS –

Chief Luchsinger presented certificates to the following employees for recognition from 2022:

- Specialty Teams- Lt. Mike Rothecker – Dive Team, BC Matt Starr – Hazmat Team, and Lt Brian Beatty – Fire Investigation Team.
- Life Saving Award, Gilbert Street Call- BC Matt Starr
- Unit of Citation for Outstanding Teamwork, 400 Collins Call- FF/PM Neal Lippold, and FF/EMTb Brian Sloan.
- Medal of Valor – BC Matt Starr

Treasurers Report - James Howard was present and reviewed the District's financial report for March 2023 with the Board. The board discussed some investment/interest options to make the most out of our tax money.

Acceptance and Approval of Consent Agenda

- a. Approval of March 14, 2023, meeting minutes, regular, and closed.
- b. Approval of Treasurer's Report for March 2023
- c. Approval of bills in the amount of \$ 44,821.74
- d. Ratify bills in the amount of \$592,070.89.
- e. Approval of retainer agreement with Hervas, Condon & Bersani, P.C. specifically for annexation matters which involve the District.
- f. Approval of design proposal and engineering agreement dated March 10, 2023, with 20/10 Engineering Group Inc. regarding the Station 22 HVAC design and bid process.

Secretary Bohlman made a motion to accept the consent agenda as presented. Treasurer Speyers seconded, and the motion passed unanimously.

Chief recommended a future Special Board Meeting to discuss and make final decisions for Station 22 HVAC project.

#### PRESIDENT'S REPORT-

- President Pro Tempe Cornelissen relayed some kind words about President Mary Van Winkle and appreciation for the District's involvement in her funeral services.

#### CHIEF'S REPORT –

- Chief Luchsinger reminded the Board that those applicable will be receiving an email from Kane County regarding Economic Interest Statements. All Economic Interest Statements need to be completed by May 1<sup>st</sup>, 2023.
- Chief Luchsinger reported to the Board that Liz Loss's baby is due in 9 days. Plans to cover her job with light duty employees will not work out as both employees that were out on non-duty related surgeries will be back to work before she is out for maternity leave. The District held a baby shower for Liz on April 11<sup>th</sup>.

#### ATTORNEY'S REPORT-

- Attorney Flaherty offered condolences to the Board for Mary Van Winkle's passing.
- Illinois Efficiency Act-Committee and Requirements – This act requires Local Government (SECFPD) form a committee to study local proficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located. Chief Luchsinger and the Board have been preparing to fill the mandated committee. The District will need to put an Ordinance on the May 2023 agenda for the Board to create a decennial committee to be compliant with this act.
- Shawn also updated the Board on a few legislative bills that could impact fire districts; these bills included increasing bid limits, district's ability to sell property, and PSEBA insurance choices.

#### OLD BUSINESS –

Resolution 2023-01 Surplus Property-Safety Trailer by Scotty – This resolution to surplus the pub-ed trailer was approved in March. The Fire Prevention Bureau is working on a thorough plan before they proceed in selling this item.

District Vehicle Replacement Program- In March Chief Luchsinger presented and discussed a potential Vehicle Replacement Program. A handout was provided that showed the timeline of vehicle rotation/replacement through 2050 for the District's fire engines, trucks, ambulances, and staff cars. The Board further discussed the program and gave Chief Luchsinger direction to go forward utilizing the replacement plan. The plan will be put on the District's website for informational and transparency purposes.

Resolution 2023-02 Surplus Property-Command Console and Stihl Saw -Chief Luchsinger updated the Board of the items approved as Surplus Property last month. The Stihl cut-off saw has received a few bids and will be sold next week. The command console has not received any interest as of yet and will be disposed of if not sold by the selling end date.

Any other Old Business- Nothing at this time.

#### NEW BUSINESS

Discussion on Part-Time Administrative Assistant – Chief Luchsinger discussed options for filling the Fire Prevention Office Assistant position while Liz Loss is on maternity leave. The Board discussed adding an additional permanent part time office assistant position. This position would allow someone to fill in for Liz while she is off and then work at Station 21 with Britta when she returns. A motion was made by Trustee Theriault to authorize Chief Luchsinger to seek part time administrative help. Secretary Bohlman seconded, and the motion passed unanimously.

Election of Board Officers -Trustee Theriault made a motion to accept the following slate of officers: Diana Cornelissen to President, Rick Bohlman to Secretary and Jeff Speyers to Treasurer. Secretary Bohlman seconded, and the motion passed unanimously.

Any other New Business

GOOD OF THE DISTRICT – Chief Luchsinger informed the Board of the significant appreciation he has received from Mary Van Winkle’s family for the District’s help from her initial EMS care to the involvement in her funeral services. Family members have stopped by the station to express their gratitude.

PUBLIC COMMENT – Nothing at this time.

There being no further business to come before the Board on a motion duly made by Secretary Bohlman and seconded by Trustee Theriault the meeting was adjourned at 19:51 hours after the motion passed unanimously.

Respectfully submitted,  
Secretary Bohlman