

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: August 8, 2023

The Budget & Appropriation Public Hearing was called to order at 19:00hrs.

PRESENT: President Diana Cornelissen, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, and Kathy Hazelwood

ABSENT: None

The Board discussed Ordinance #23-003. President Cornelissen asked if there was any public comment on Ordinance #23-003; there was no public comment. On a motion made by Secretary Bohlman and seconded by Treasurer Speyers, the hearing was closed at 19:02 with a unanimous vote.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on August 8, 2023, at 19:02.

PRESENT: President Diana Cornelissen, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, and Kathy Hazelwood

ABSENT: None

Treasurers Report –James Howard was present and reviewed the District’s financial report as provided for July 2023 with the Board.

Acceptance and Approval of Consent Agenda

- a. Approval of July 11<sup>th</sup>, 2023, meeting minutes
- b. Approval of Treasurer’s Report for July 2023
- c. Approval of August 8, 2023 bills in the amount of \$ 277,697.85  
Ratify July 12- August 7, 2023 bills in the amount of \$ 35,723.91

Secretary Bohlman made a motion to accept the consent agenda as presented. Trustee Theriault seconded, and the motion passed unanimously.

The Kane County Board appointed Kathy Hazelwood as the District’s new trustee at their July 2023 meeting. Rick Bohlman and Jeff Speyers were reappointed by the Kane County Board In May of this year. Together, the three took the Oath of Office as District Trustees. The Board welcomed Kathy to the District.

President Cornelissen made a motion to suspend the regular meeting at 19:09 to celebrate the District’s newest trustee. The meeting was reconvened with all present at 19:20 with a motion made by Secretary Bohlman. The motion was seconded by Trustee Theriault and passed unanimously.

#### ATTORNEY'S REPORT-

- Attorney Flaherty discussed the model report for the Decennial Committee with the Board.
- Matt Simo updated the Board on the status of the annexation for the St. Charles properties. Matt is waiting to receive paperwork for these properties.

#### CHIEF'S REPORT –

- Station 22 HVAC Update -Concrete pads have been poured in anticipation of the new A/C units for Station 22. 1-800-Board Up has dropped off 4 portable A/C units to help hold a comfortable temperature in the building during construction.
- Illinois Department of Health and Human Services Reimbursement Grant - Chief Luchsinger reported (again) that our grant application is still under review and that he will update the Board when he receives any notifications.
- Full-Time Hiring Process Update – The District's testing site will be open until August 11<sup>th</sup>, 2023 at 16:00. Testing scores will then be determined, and oral interviews will be set up for candidates moving on August 22 through 24, 2023. After determining a Preliminary Full-time Firefighter Hiring List candidates will have an opportunity to turn in Preference Points by September 11, 2023.
- Fire Chief's Summit January 2024- Chief Luchsinger would like to attend the Fire Chiefs Summit this coming January 2024 in Florida. He is submitting to Foreign Fire to cover some of the cost.

PRESIDENT'S REPORT- Nothing at this time.

OLD BUSINESS – No Old Business

#### NEW BUSINESS-

Discussion and possible appointment of Officer positions of Board of Trustees- Trustee Theriault made a motion to approve the District's slate of officers; Diane Cornelissen- President, Rick Bohlman – Secretary, Jeff Speyers – Treasurer, Jeff Theriault – Trustee, and Kathy Hazelwood – Trustee. Secretary Bohlman seconded, and the motion passed unanimously.

Discussion and possible approval of the Billing Services Agreement between Andres Medical Billing and the South Elgin and Countryside Fire Protection District – Andres Medical Billing has changed hands and sent the District a new contract. Attorney Flaherty has been back and forth with Andres, asking for several changes/omissions. A one-year contract was sent back to the District with most of the changes the District requested. The Board still was hesitant to approve the contract and decided to consider other options and discuss again at the Special Meeting scheduled for August 24, 2023.

The Board entered into a discussion concerning the proposed ambulance billing contract from Andres Medical Billing. Attorney Shawn Flaherty has been in contact with Amanda from Andres, and they have been working on a contract that both the District and Andres find acceptable for the last couple months. The Board still was hesitant to approve the contract and decided to consider other options and discuss this item again at the Special Meeting scheduled for August 24, 2023.

Discussion and approval of Budget Appropriations Ordinance 23-003 -  
Trustee Theriault made a motion to approve Ordinance 23-003, an ordinance providing for the Budget and Appropriations of the South Elgin and Countryside Fire Protection District for Fiscal Year beginning June 1<sup>st</sup>, 2023, and ending December 31<sup>st</sup>, 2023. Secretary Bohlman seconded, and the motion passed unanimously.

Any other New Business - Nothing at this time.

GOOD OF THE DISTRICT – Nothing at this time.

PUBLIC COMMENT – Nothing at this time.

There being no further business to come before the Board on a motion duly made by Trustee Theriault and seconded by Treasurer Speyers the meeting was adjourned at 19:48 hours after the motion passed unanimously.

Respectfully submitted,  
Secretary Bohlman