

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: December 3, 2018

The Truth in Taxation was called to order at 19:01 hrs.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Trustee Jeff Theriault, Trustee Diana Cornelissen

ABSENT: Treasurer Jeffrey Speyers

President Van Winkle asked if any person(s) had questions, comments or concerns on the District's Truth in Taxation; no one spoke regarding the District's Levy Proposal for 2018. On a motion made by Secretary Bohlman and seconded by Trustee Theriault the Truth in Taxation was closed at 19:02 with a unanimous vote.

The regular meeting was opened with the Pledge of Allegiance.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on December 3, 2018 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:03 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Trustee Jeff Theriault, Trustee Diana Cornelissen

ABSENT: Treasurer Jeffrey Speyers

Minutes of the Trustee meeting held on November 5, 2018 were reviewed. Trustee Theriault made a motion to approve the previous meeting minutes. Secretary Rick Bohlman seconded, and the motion passed unanimously.

Closed Session minutes of the Trustee meeting held on November 5, 2018 were reviewed. Trustee Theriault made a motion to approve the previous meeting Closed Session minutes. Secretary Bohlman seconded, and the motion passed unanimously.

The Treasurer's Report at the end of October 2018 showed a balance of \$8,172,576.35, the balance minus the November bills was \$7,888,138.28. There were accounts payable payments made of checks 14845-14915, and payroll checks 11787 thru 11799. A motion was made by Trustee Cornelissen to accept the Treasurer's Report as presented. Trustee Theriault seconded and the motion passed unanimously.

The Board discussed the current bills. Trustee Cornelissen made a motion to pay the December bills (#1) as presented in the amount of \$175,807.86 and to ratify the November (#2) bills in the amount of \$50,667.34. Trustee Theriault seconded and the motion passed unanimously.

PRESENTATIONS –

Chief Wascher received a letter from Elgin Fire Department's Fire Chief Dave Schmidt sending thanks and compliments to Assistant Chief Bert Lancaster, FF/PM Steve Diehl, and FF/ PM Scott Diehl. Our members of the Dive Team aided Elgin's department in a complicated dive, they were searching for evidence in a large shallow area with very little visibility. Dave thanked and complimented the team on their skills, cooperation, and professionalism.

Chief Wascher thanked and congratulated A/C Lancaster for completing the Office of the State Fire Marshal's Fire Inspector I and II certifications. A/C Lancaster has stepped up and taken these classes to help fill the gap while the department is without a Full Time Fire Inspector.

Lt Stumbaugh received an email from one of our residents complementing Gold Shift on their quick response and caring EMS they gave his wife. Members involved were Walter Antos, Steven Diehl, Jason Peters, Robert Rimgale, and Andrew Wright. The resident was also grateful for receiving a new fire sign so quickly. Great job guys!

PRESIDENT'S REPORT – President Van Winkle reported that Jeff Speyers and was happy to report that he was doing amazingly well after his medical procedure in November. Jeff will be taking it easy for a few months, healing and gaining his strength back.

CHIEF'S REPORT – Chief Wascher reported that we had another fire at the apartment complex on Stearns Road. Chief noted that we are looking into these incidents to find out the cause of the fires.

The Lieutenant testing process started today at Station 21 with the Fire Chiefs Interviews. The testing will continue with the Orientation on 1/3/19, In-basket Exercise on January 14th, the Assessment Center at Station 22 January 15-17, and concluding the process the written exams are set for January 25, 2019. The list will be posted after all testing is completed and scores are compiled.

Chief Wascher reported that the Full Time Hiring List is now completed and posted at both stations. This final list will not be effective until the current list is either expired (July 19, 2019) or exhausted.

ATTORNEY'S REPORT–

Attorney Shawn Flaherty reported that the General Assembly has met and overrode four bills that former Governor Rauner had originally vetoed. These bills deal with Fire Protection District issues; the bills do not have an immediate impact on our District at this time, but will or may in the future.

Shawn recommended to the Trustees a Chicago Tribune five part article on firefighter related cancers, he feels this is a “must read” for the Board.

OLD BUSINESS –

Chief Wascher reported that we still have not heard from the Kane County Board regarding Rick Bohlman and Jeff Speyers board position reappointments. He sent Board Chairman Chris Lauzen an email but has not had a response as of yet. President Van Winkle also communicated with Chairman Lauzen via letter regarding the reappointments and is also waiting for a reply.

New Stations - Chief Wascher reported that the third round of bids will go out December 17, 2018. Although we do not have a ground breaking date at this time, Lamp estimated that Station 23 will be completed in October of 2019 and Station 21 in December, 2019.

An appraisal has been ordered from Ovington Appraisals for Station 21.

Chief met with Village Administrator Steve Super and discussed the Stonington Drive road work. It was agreed that we will split the cost of the necessary road work. The District will need to pay up front and the Village will reimburse us for half the cost. Core samples from the site came back; the pavement will need to be replaced but the underlayment is good.

Preliminary work at Station 23 has started by examining the water valve location and depth. Because of the placement the Com-Ed pole will need to be moved at a cost of approximately \$20,000.

Renewal of Insurance – Dave Broz reported to the Board that the District is slated to receive \$20,397 for our IPRF Safety Grant in 2019. Dave discussed with the Trustees and Chiefs the best choices of policies for our Liability Insurance. Dave also discussed Drone Insurance and some possible policies.

A/C Rothecker informed the board of the comparisons we gathered from another insurance broker.

Trustee Theriault asked Dave about the number of claims the District has incurred in the past couple years. Trustee Theriault asked Dave to look into raising our deductibles to reduce premiums; Dave will check on this and report back to the Chiefs/Board. The board discussed options for payment of insurance to save money.

Trustee Theriault made a motion to approve renewals on all five lines of insurance as presented. Secretary Bohlman seconded, and the motion passed unanimously.

NEW BUSINESS –

Chief Wascher informed the board of the completion of the actuary report. The South Elgin Firefighters Pension Board agreed to the current actuary calculation for the District's pension contribution of \$954,220.00 for the fiscal year 2019/20. The price of the actuary will be split between the District and the Pension Board.

Attorney Shawn Flaherty led a discussion for the proposed Tax Levy. Trustee Theriault made a motion to approve and sign Tax Levy Ordinance #18-0189. Secretary Bohlman seconded, and the motion passed unanimously.

Lt. Arnold Zabran has given Chief Wascher his letter of intent to retire on January 30, 2019. Arnie has been a member of our department since 1991, fulltime since 1994. Arnie has expressed an interest in the vacant Full Time Civilian Fire Inspector position. With Chief Wascher's recommendation, Trustee Theriault made a motion to hire Arnold Zabran as the new Full Time Civilian Fire Inspector starting February 4, 2019. President Van Winkle seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to promote FF/PM Jason Peters to the rank of Lieutenant at the upcoming January 7, 2019 Board Meeting; Jason will start his duties as Lieutenant on January 5, 2019. Trustee Theriault seconded and the motion passed unanimously.

Chief Wascher read a letter of intent to retire from Commission Chairman Patrick Covey. Pat served the District for a combined 31 years of service as both Part Time Firefighter and Commissioner. A plaque will be presented to Pat at his last Commission meeting December 19, 2018 at 17:00; a cookie and coffee reception is also planned immediately following the meeting.

Chief Wascher read a letter written by Retired Fire Chief Bill Sohn asking to be considered to fill the vacant Commission position. President Van Winkle made a motion to appoint Bill Sohn to the Commission Board. Trustee Theriault seconded and the motion passed unanimously.

S&P Bond Rating – On November 14th the Chiefs went before the S& P to obtain our Public Credit Rating. The District received an awesome AA rating. The bonds were sold last week and we are pleased that we ended up with more money than anticipated. Five institutions bid on our bonds, we ended up with a 3.62 interest rate which is optimal at this time. We should close before the holiday and have the money before the end of the year. Shawn Flaherty discussed the issuance costs. Bank accounts for these funds will need to be set up ASAP following FDIC ruling. The Board thanked the Chiefs for all their hard work.

GOOD OF THE DISTRICT- A/C Rothecker informed the Board that a Firehouse Subs is opening in South Elgin. The business owners have asked that we be a part of their grand opening. We will have an opportunity to receive grants through this business chain.

PUBLIC COMMENT- Nothing at this time.

There being no further business to come before the Board on a motion duly made by Secretary Bohlman and seconded by Trustee Theriault, the meeting was adjourned at 20:21 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Bohlman