

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: FEBRUARY 12, 2018

The meeting was opened with the Pledge of Allegiance led by A/C Lancaster.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on February 12, 2018 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief William Sohn

ABSENT: Secretary Rick Bohlman

Minutes of the Trustee Meeting held on January 8th, 2018 were reviewed. Treasurer Speyers made a motion to approve the previous meeting minutes. Trustee Cornelissen seconded, and the motion passed unanimously.

Closed Session minutes of the Trustee Meeting held on January 8th, 2018 were reviewed. Trustee Cornelissen made a motion to approve the Closed Session meeting minutes as written and submitted. Treasurer Speyers seconded, and the motion passed unanimously.

The December 2017 Treasurer's Report was amended to include missed interest from the Money Market Account in the amount of \$271.45. The amended December 2017 balance was \$7,604,630.27, with the balance as of the meeting being \$7,435,061.95.

The Treasurer's Report at the end of January 2018 showed a balance of \$7,130,260.95, the balance as of the meeting was \$6,931,205.80. There were accounts payable payments made of checks 14262 thru 14320, and payroll checks 11591 thru 11615. Check #14261 (\$3,622.00) written to Railside Citrus Insurance was ratified. A motion was made by Trustee Theriault to accept the Treasurer's Report as presented. President Van Winkle seconded, and the motion passed unanimously.

The board discussed the bills. Trustee Theriault made a motion to pay the February bills as presented in the amount of \$199,064.15. Treasurer Speyers seconded, and the motion passed unanimously.

PRESENTATIONS – None

PRESIDENT'S REPORT – None

CHIEF'S REPORT – Assistant Chief Wascher has retired from the Dive Team; he had been a member for 25 years. A/C Lancaster noted that recognition will follow. The District has given 1500 feet of surplus fire hose to three needy fire districts. One of those departments, Bureau Fire Department, sent a kind thank you note for our donation.

ATTORNEY'S REPORT – Nothing at this time

OLD BUSINESS –

Property for new station – A/C Wascher is currently finishing up the paperwork for obtaining tax exempt status for this property. The Chiefs have met with Marc McLaughlin from Community Development to start

the rezoning process of the property. Last month A/C Wascher, Chief Sohn and President Van Winkle met with the Sanitary District, we are still working with FRWRD to iron out all the details of this matter.

Station 22 Parking Lot – Chief Sohn recently discussed the necessity of resurfacing Station 22’s parking lot. Chief asked the board to consider working through an engineering firm, instead of hiring a company ourselves. The President Van Winkle signed the contract that was approved at last month’s meeting with Baxter and Woodman.

Verizon Space Rental –Verizon approached the District wanting to rent some space on a light pole in the Station 22 parking lot. The board agreed at last month’s meeting to consider the proposal, but wanted more information. Assistant Chief Rothecker contacted Verizon asking them to reduce the 20 year proposal contract (from their proposal) per the board’s request at last month’s meeting. They have responded with a proposal for a 10 year contract.

NEW BUSINESS –

Approve Resolution # 18-001, Amending Sexual Harassment Policy – Chief discussed our policies on Sexual Harassment with the board. Chief informed the board that they will need to complete the annual online training. Treasurer Speyers made a motion to approve the amended Sexual Harassment Policy. President Van Winkle seconded and the motion passed unanimously.

A motion was made by Trustee Cornelissen to reappoint Assistant Chief Wascher to the South Elgin Fire District Pension Board. Treasurer Speyers seconded, and the motion passed unanimously.

Union Side Letters – Trustee Theriault made a motion to approve the Union Side Letters 18-01 for Holiday Comp Pay-outs and 18-02 for Minimum Manning. Trustee Cornelissen seconded and the motion passed unanimously.

Chief Sohn discussed a possibility of having an attorney attend our Trustee Meetings with the board. He proposed that we obtain a retainer fee/fee schedule with our Attorney and discussed options that Ottosen Britz had provided him. The board and the chiefs agreed that this is a good idea and will ultimately save the board time; they would be able to get answers directly from the attorney, instead of having to wait for Chief to contact them after the meeting. Trustee Theriault advised the Chief to get proposals from a few different law firms. The board discussed changing the date / time of the meetings.

Captain Cox shared and discussed with the board a Vehicle Replacement Plan that he has created; this plan helps the District to appropriately and financially strategize future vehicle purchases.

A/C Wascher updated the board on our electric and gas utility costs since changing to Vanguard. Katie from Vanguard will keep an eye on the dropping rates and keep us updated for renewal.

Good of the District –

A/C Rothecker reminds the Board of the Strategic Planning and Referendum Informational Meeting set for February 17th from 1-3pm at Station 21 and informs them of some inquiries we have had. Assistant Chief Wascher will be promoted to Fire Chief on March 10th @ 1pm; the ceremony will be at Station 22. Chief Sohn’s last day celebration is scheduled for March 16th from 1:30-3:30; final walk out ceremony and sign off will begin at 3:00pm. Chief Sohn’s retirement party is scheduled for March 31 at Stanley’s in town.

Treasurer Speyers made a motion to suspend the regular meeting and enter into Closed Session to discuss personnel, employee benefits, and any other lawful purpose necessary at 19:56. Trustee Cornelissen seconded and the motion passed unanimously.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on February 12, 2018 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:58 hours. Present: Mary Van Winkle, Jeff Speyers, Jeff Theriault, Diana

Cornelissen, Chief Sohn, Assistant Chief Lancaster, Assistant Chief Wascher, A/C Chief Rothecker, and Britta Eggebrecht
Absent: Rick Bohlman

A motion to close the Closed Session and resume the regular meeting @ 20:44 was made by Trustee Theriault and seconded by Trustee Cornelissen, the motion passed unanimously.

No Action from Closed Session

PUBLIC COMMENT - Nothing at this time

Chief Sohn reported that he will be out of service as of the end of the meeting because his wife is scheduled to have back surgery; although he you can contact him by phone, he will be in and out of the station this week and A/C Wascher will be Acting Fire Chief in his absence.

There being no further business to come before the board on a motion duly made by Trustee Theriault and seconded by Trustee Cornellisen, the meeting was adjourned at 20:46 hours after the motion passed unanimously.

Respectfully submitted,
Trustee Diana Cornelissen