

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: JANUARY 8, 2018

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on January 8, 2018 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Sohn

ABSENT: None

Chief Bill Sohn called upon the Honor Guard to present the colors.

Chaplain Pollock said a prayer for the firefighters and their families.

Richard Stumbaugh was promoted to Lieutenant after being sworn in by President Van Winkle. The board congratulated Lieutenant Stumbaugh.

Lieutenant Eckles was promoted to Captain after being sworn in by President Van Winkle. The board congratulated the new Captain Eckles.

Captain Mike Rothecker was promoted to Assistant Chief after being sworn in by President Van Winkle. The board congratulated the new Assistant Chief Rothecker.

The newly promoted officers briefly spoke to the crowd and thanked the board for their opportunity of promotion.

Trustee Theriault made the motion to suspend the regular meeting @ 19:19 to celebrate the new promotions. Secretary Bohlman seconded and the motion passed unanimously.

Trustee Theriault motioned to reconvene the meeting at 19:47. Secretary Bohlman seconded and the motion passed unanimously.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Sohn

ABSENT: None

Minutes of the Trustee Meeting held on December 11th, 2017 were reviewed. President Van Winkle made a motion to approve the previous meeting minutes. Secretary Bohlman seconded, and the motion passed unanimously.

Closed Session minutes of the Trustee Meeting held on December 11th, 2017 were reviewed. Trustee Theriault made a motion to approve the Closed Session meeting minutes as written. Treasurer Speyers seconded, and the motion passed unanimously.

The Treasurer's Report at the end of December showed a balance of \$7,604,630.27, the balance as of the meeting was \$7,435,061.95. There were accounts payable payments made of checks 14207 thru 14261, and payroll checks 11560 thru 11590. Checks #14205 (\$18,469.00) & 14206 (\$12,227.00) written to Railside Citrus Insurance were ratified. Payroll checks # 11541, 11566, and 11570 were voided

because of error(s) in printing. A motion was made by Secretary Bohlman to accept the Treasurer's Report as presented. Trustee Cornelissen seconded, and the motion passed unanimously.

The board discussed the bills. Treasurer Speyers made a motion to pay the January bills as presented in the amount of \$169,568.32. Secretary Bohlman seconded, and the motion passed unanimously.

PRESENTATIONS – Shannon Harms obtained the Office of the State Fire Marshal's Fire Officer I Certification. Ryan Payne obtained the Office of the State Fire Marshal's Hazardous Material Incident Command Certificate. The Board and the Chief congratulated both firefighters on their hard work.

PRESIDENT'S REPORT – President Van Winkle urged the board to consider attending the NIAFPD conference for Trustee training.

CHIEF'S REPORT – On Saturday, January 13th at 10am Chief Sohn will be appointing the new (and some old) Part-time Firefighters. Chief Sohn urges all to attend.

ATTORNEY'S REPORT – Nothing at this time

OLD BUSINESS –

Property for new station – A/C Wascher is currently working with Debbie Ramsey from the Village of South Elgin on getting the paperwork done for obtaining tax exempt status for this property. The chiefs have met with Marc McLaughlin from Community Development to start the rezoning of the property. Marc suggested that we send a letter to the residents in the area of the property telling them of our plans to build a station at that location. A/C Wascher, Chief Sohn and President Van Winkle met with the Sanitary District; they have approved our annexation and have also agreed to waive the fees associated with the annexation. We will be working with them to iron out all the details of this matter.

Station 22 Parking Lot – Chief Sohn discussed the necessity of resurfacing Station 22's parking lot. Chief asked the board to consider working through an engineering firm, instead of hiring a company ourselves. The Chief is hoping that although this would cost more upfront it would give us a better and longer lasting end result. Trustee Theriault made the motion to enter into a contract with Baxter and Woodman, to design and manage the engineering of the project as long as the cost does not exceed a 5% increase of the initial proposal. Secretary Bohlman seconded, and the motion passed unanimously.

NEW BUSINESS –

Verizon Space Rental – Verizon has approached the District wanting to rent some space on a light pole in the Station 22 parking lot. Trustee Theriault was concerned about signing a 25 year contract; he would like to only commit to 5 or 10 years. The board agrees to consider the proposal after looking for more information. Assistant Chief Rothecker will look further into the offer.

Approval of Fiduciary Insurance Renewal – The cost is split between the District and the Pension Board; the Pension Board paid last year and the District will pay the invoice this year. Trustee Theriault made a motion to approve the Fiduciary Insurance for the Pension. President Van Winkle seconded and the motion passed unanimously.

President Van Winkle made a motion to suspend the regular meeting and enter into Closed Session to discuss personnel, employee benefits, and any other lawful purpose necessary at 20:04. Treasurer Speyers seconded and the motion passed unanimously.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on January 8th, 2018 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 20:06 hours. Present: Mary Van Winkle, Rick Bohlman, Jeff Speyers, Jeff Theriault, Diana Cornelissen, Chief Sohn, Assistant Chief Lancaster, Assistant Chief Wascher, Britta Eggebrecht

and David Broz from RAILSIDE Citrus Insurance (Britta Eggebrecht and Dave Broz left the meeting @ 20:25).

A motion to close the Closed Session and resume the regular meeting @ 20:55 was made by Trustee Theriault and seconded by Treasurer Speyers, the motion passed unanimously.

Trustee Theriault made a motion to amend our Standard Life Insurance Policy to include the Commissioners, and to cover our Part time employees with 24 hour Life Insurance coverage through Provident. Treasurer Speyers seconded, and the motion passed unanimously.

Trustee Theriault made a motion to start the hiring process for a Full Time Firefighter / Paramedic. Treasurer Speyers seconded, and the motion passed unanimously.

Trustee Theriault made a motion to start Assistant Chief Mike Rothecker's annual salary at \$122,000.00. Treasurer Speyers seconded and the motion was passed unanimously.

PUBLIC COMMENT - Nothing at this time

There being no further business to come before the board on a motion duly made by Trustee Cornellisen and seconded by Secretary Bohlman, the meeting was adjourned at 20:58 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Rick Bohlman