

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: MAY 7, 2018

The meeting was opened with the Pledge of Allegiance led by A/C Lancaster.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on May 7, 2018 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Steve Wascher

ABSENT: None

Minutes of the Trustee meeting held on April 2, 2018 were reviewed. Trustee Theriault noted an extra word that needed to be deleted. Trustee Cornelissen made a motion to approve the previous meeting minutes with the noted correction. Secretary Bohlman seconded and the motion passed unanimously with Treasurer Speyers abstaining.

The Treasurer's Report at the end of March 2018 showed a balance of \$6,250,896.91, the balance as of the meeting was \$5,949,735.98. There were accounts payable payments made of checks 14383 thru 14474, and payroll checks 11634 thru 11653. A/P check #14475 (\$2500.00) to First American Bank for Brendan Hay's HSA Account needed to be ratified. A motion was made by Trustee Theriault to accept the Treasurer's Report as presented. Secretary Bohlman seconded and the motion passed unanimously.

The board discussed the bills. Secretary Bohlman made a motion to pay the May bills (#1) as presented in the amount of \$193,734.87 and to ratify the April #2 bills in the amount of 105,799.35. Trustee Speyers seconded and the motion passed unanimously with Jeff Theriault abstaining.

PRESENTATIONS – Chief Wascher presented Jeff Speyers with a pin for his 20 years of service as a trustee. The board thanked Jeff for his service.

Brendan Hay was sworn in as a new Fulltime Firefighter / Paramedic for the South Elgin Fire District by President Van Winkle. Brendan's mother pinned on his badge, and the board congratulated him in joining the District.

Trustee Theriault made the motion to suspend the regular meeting @ 19:09 to celebrate our new hire. Secretary Bohlman seconded and the motion passed unanimously.

The meeting was resumed at 19:26. PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Steve Wascher

ABSENT: None

PRESIDENT'S REPORT – Nothing at this time.

CHIEF'S REPORT –Chief Wascher thanked everyone for attending this year's Employee Appreciation Dinner that was held at Moretti's in Bartlett on April 14th. Years of Service Awards included the following members of the department: Chief Wascher 25 years, Robert Bartosiewicz, Tyler Hite, Anthony Rodgers, and Andrew Wright – all 5 years. Jeff Speyers was unable to make the dinner. Chief Wascher reported that at the dinner Eric Truax was presented with the Kenny Cornelissen Firefighter of the Year Award by Trustee Cornelissen.

ATTORNEY'S REPORT – Attorney Shawn Flaherty introduced Attorney Ryan Morgan also from Ottosen Britz; Ryan will be Shawn's back-up if needed. Shawn also brought to the board's attention a bill that has already passed in the House and has been sent to the Senate; this bill will require all pension boards to record and live stream their pension board meetings to their website. Shawn will keep us updated on the status of this bill.

OLD BUSINESS –

Verizon Space Rental –A/C Rothecker reported to the board that Verizon has presented an agreement to the District that would have Verizon paying us \$1200.00 per year to attach an antenna to one of the light poles in the parking lot at Station 22. A/C Rothecker recommended to the board that in his opinion it is not worth that small of a return and that we do not entertain any further discussion with this proposal, the board agreed.

On May 15th we will be interviewing Construction Managers for the new stations. The board discussed the process and Chief Wascher asked the board if any of the trustees would like to be involved in the interview process. President Van Winkle and Treasurer Speyers will join the chiefs with the interviews.

A/C Rothecker informed the board that he will be attending a Station Design Conference later in the week in Houston, TX. He hoped this conference will help gain knowledge to prepare us for the building process.

Chief Wascher reported that the District has turned in the paperwork to the Village for the rezoning of the property on Spring Street. The first time we will go before Planning and Zoning is scheduled for June 20th.

A/C Rothecker told the board that Station 21 Red Shift spent some time cleaning up our lot on Spring Street; many garbage bags were filled –thank you Red Shift!

Chief Wascher reported that we received our official letter from Kane County that our referendum passed. Trustee Theriault asked about the money process for the bonds.

Accounts Payable Purchasing Policy- This policy will be presented to the Union tomorrow at the staff meeting for their approval. Trustee Theriault asked Shawn about the most economical way to publish this policy; it will need to be published once in a daily paper.

NEW BUSINESS –

The Board discussed entering a contract with 222 Architects for the two new Stations with Attorney Shawn Flaherty. The Board would like Shawn to see if 222 architects would reduce some of their fees. A motion was made to enter into a contract with 222 Architects subject to final discussion on cost was made by Treasurer Speyers. Secretary Bohlman seconded and the motion passed unanimously.

Budget update- The three Chiefs have been working on the budget. The budget will be different than in past years because of the addition of the referendum money. We will need to keep separate accounts for the bond money.

A/C Rothecker discussed a timeline for building the stations and hiring new personnel. The board discussed the property for the current Station 21.

Resolution 18-003 Sale of Surplus Equipment (5 recliners) – Trustee Theriault made a motion to approve Resolution 18-003. Secretary Bohlman seconded and the motion passed unanimously.

Ordinance 18-0178 Amended Fire & Safety Codes – Chief presented this ordinance to the board to give them time to look it over so it can possibly be approved at our next meeting. The board discussed the ordinance and the proposed changes. Trustee Theriault inquired if the Fire and Safety Codes are on our website; the current ordinance is on the website under the Fire Prevention Bureau tab.

Good of the District - Nothing at this time.

Public Comment – Nothing at this time.

President Van Winkle made a motion to suspend the regular meeting and enter into Closed Session to discuss personnel, employee benefits, and any other lawful purpose necessary pursuant to 5 ILCS 120/2 (c) (5) of the Open Meetings Act:

- a. 2(c)(1) the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body;
- b. 2(c)(2) collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees;

at 20:02. Trustee Speyers seconded and the motion passed unanimously.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on April 2, 2018 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 20:03 hours. Present: Mary Van Winkle, Rick Bohlman, Jeff Speyers, Jeff Theriault, Diana Cornelissen, Chief Wascher, Assistant Chief Lancaster, A/C Chief Rothecker, Attorney Flaherty, Attorney Warren, and Britta Eggebrecht

A motion to close the Closed Session at 20:20 and resume the regular meeting at 20:20 was made by Secretary Bohlman and seconded by Trustee Cornelissen, the motion passed unanimously.

Action from Closed Session – Trustee Theriault made a motion to approve the pay schedule according to the (attached) rates for non-union positions and part time employees. Secretary Bohlman seconded and the motion passed unanimously.

There being no further business to come before the board on a motion duly made by Secretary Bohlman and seconded by Treasurer Speyers, the meeting was adjourned at 20:22 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Bohlman