

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: May 6, 2019

The regular meeting was opened with the Pledge of Allegiance.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on May 6, 2019 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen

ABSENT: None

Minutes of the Trustee meeting held on April 1, 2019 were reviewed. Trustee Cornelissen made a motion to approve the previous meeting minutes with the following noted correction; add the time of entering Closed Session. Treasurer Speyers seconded, and the motion passed unanimously.

Closed Session Minutes of the Trustee meeting held on April 1, 2019 were reviewed. Treasurer Speyers made a motion to approve the previous meeting Closed Session minutes. Trustee Cornelissen seconded, and the motion passed unanimously.

The Treasurer's Report at the end of March 2019 showed a balance of \$15,541,331.32, the balance minus the April bills was \$15,303,837.70. There were accounts payable payments made of checks 15187-15239, and payroll checks 11896 thru 11920. A motion was made by Secretary Bohlman to accept the Treasurer's Report as presented. Trustee Cornelissen seconded and the motion passed unanimously.

The Board discussed the current bills. Trustee Cornelissen made a motion to pay the May bills (#1) as presented in the amount of \$330,304.91 and to ratify the April (#2) bills in the amount of \$59,247.94. Secretary Bohlman seconded and the motion passed unanimously. Secretary Bohlman made a motion to void checks numbered 13476, 13658, 13974, 14005, 14485, 14582, 14584, 14653, 14657, 14691, 14810, and 15116 totaling \$34,014.28. Trustee Theriault seconded and the motion passed unanimously.

PRESENTATIONS – The State of IL has issued the following EMS certificates for years of Paramedic service: Jason Ames - 5 years, Harvey Parks -15 years, Steve Diehl - 20 years, Lt Stumbaugh - 20 years, and Lt. Peters -25 years.

Assistant Chief Bert Lancaster helped organize some training that our District has been participating in with the SEPD. Three (3) Active Threat Joint Training sessions are planned for Saturdays in May; they will be held at Hoffers Plastic and Custom Aluminum.

PRESIDENT'S REPORT – Nothing at this time.

CHIEF'S REPORT –Chief Wascher reported that the new Ambulance 23 has arrived and is on the Station 22 bay floor available for viewing after the meeting. On May 11th our District will be participating in the Elgin Fire Department's Fallen Firefighter Memorial and on May 25th we will be participating in the Willow Lake Estates Memorial Day Ceremony. Chief Wascher reported there is no update to give on hiring a fulltime firefighter; we are waiting on the background check. Chief also wanted to thank everyone who attended and supported the fundraiser for Jeff and Vickie Speyers on April 5th.

ATTORNEY'S REPORT– Shawn Flaherty was unable to attend the meeting. Ryan Morton attended the meeting in Shawn's place; Ryan had nothing to report.

Chief Wascher informed the Board that he and A/C Rothecker attended the Illinois Fire Chiefs Legislative Day in Springfield on April 9th and 10th. A/C Rothecker explained and discussed Senate Bill 37 with the Board.

OLD BUSINESS –

New Stations – The Board discussed the Groundbreaking Ceremony that was held at the site of Station 23 on April 8th. Chief Wascher reported that some dirt moving has started at both sites. Chief Wascher also discussed some small issues that had to be worked out with the Village's garden plots right next to our site. Lamp has put up a fence at the site of Station 21; currently the sidewalk is blocked off. Everyone did a great job completing their Economic Interest Statement this year; we received praise from Kane County for efficiency in completion.

NEW BUSINESS –

2019/2020 Budget Update- the Chiefs are meeting this next Friday to work on the new Fiscal Budget and will have the budget ready for review next month.

Election/Approval of Trustee Board Positions – Trustee Theriault reported that he was on the April 2, 2019 Kane County Board Agenda to be reappointed to the SECFPD Trustee Board. The Board decided to table the election/approval of positions until after Trustee Theriault is reappointed.

Approval of Construction Contracts- Treasurer Speyers made a motion to approve the lowest responsible bids for the flooring, ceiling, painting, and casework for the new stations. Trustee Cornelissen seconded, and the motion passed unanimously.

Approval of Final Budget for New Fire Stations – Tom from Lamp discussed the final budget regarding the new stations. A/C Rothecker anticipated we will be approximately \$416,000.00 over our original budget due to a variety of reasons; prices changes, tariffs, construction changes, low bid interest, etc.

Approval of Lawyer Retainer of 2019/2020 - Trustee Theriault made a motion to approve the Lawyer Retainer with Ottosen and Britz for the 201/2020 Fiscal Year; the retainer price stayed the same as last year. Secretary Bohlman seconded and the motion passed unanimously.

It was noted how nice the new personalized coffee cups are; Jenny Freiberg made the customized SEFD cups for the board. Thanks to Jenny and John!

Approval of Resolution 2019-003 – Trustee Cornelissen made a motion to establish the District's three old Stryker Stair Chair(s) as Surplus Equipment. Secretary Bohlman seconded and the motion passed unanimously.

Fleet Guide Chart/Replacement Schedule – Chief Wascher discussed the District's plan for apparatus/vehicle replacement. A/C Rothecker discussed the body work that is needed for Engine 21 to stay in working order. The Chiefs discussed how they plan on financing future apparatus purchases.

Approval of Administrative Contracts/Salaries – Closed Session

FireHouse Subs Grand Opening is scheduled for May 10th. A/C Rothecker reported that he will be resubmitting a grant for a CPR Device for the new ambulance through the FireHouse Subs Grant Program.

GOOD OF THE DISTRICT- Jeff Speyers thanked everyone who helped /contributed at the Fundraiser for him and Vickie.

PUBLIC COMMENT- Nothing at this time

Trustee Cornelissen made the motion to move to Closed Session @ 19:57 for the reason of 2(c) (1), compensation and performance of individual employees. Treasurer Speyers seconded and the motion passed unanimously.

Trustee Cornelissen motioned to reopen the meeting @ 21:23, Treasurer Speyers seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to approve Side Letter 19-02 for Chief Wascher's current contract. Secretary Bohlman seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to approve A/C Lancaster's contract as written for the 2019/2020 fiscal year. Trustee Theriault seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to approve A/C Rothecker's contract as written for the 2019/2020 fiscal year. Treasurer Speyers seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to approve the salary increase for Fire Inspector Arnold Zabran to \$60,758.45 as of June 2019 and to \$61,973.62 as of December 1, 2019 for the 2019/2020 fiscal year.

Trustee Cornelissen made a motion to increase Liz Loss's pay rate to 17.03 per hour for the 2019/2020 fiscal year. Secretary Bohlman seconded and the motion passed unanimously.

Trustee Cornelissen made a motion to approve the salary increase for Britta Eggebrecht to \$70,000 on June 1st with a 2.5 % increase every 6 months for the 2019/2020 fiscal year. Secretary Bohlman seconded and the motion passed unanimously.

There being no further business to come before the Board on a motion duly made by Treasurer Speyers and seconded by Trustee Theriault, the meeting was adjourned at 21:28 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Bohlman