

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: November 14, 2016

The meeting was opened with the Pledge of Allegiance.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on November 14, 2016 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:02 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Assistant Chief Lancaster

ABSENT: Trustee Joe Cluchey

Minutes of the Trustee Meeting held on October 10, 2016 were reviewed. There was a 36 cent (.36) discrepancy due to the Accounts Payable interest of 3.04 was reported as 3.40. The correct amounts for the September report in the October minutes that need to be amended are: **balance as of meeting \$8,449,092.14 and after October bills the balance is \$8,192,489.12**. Trustee Theriault made a motion to approve the previous meeting minutes with the noted amendments. Secretary Bohlman seconded, and the motion passed unanimously.

The Treasurer's Report at the end of October showed a balance of \$8,768,307.34, the balance as of the meeting was \$8,544,205.86. There were accounts payable payments made of checks 13394 thru 13458, and payroll checks 11235 thru 11253. We need to make an amendment to last month's treasurer's report. There was a .36 cent discrepancy due to the Accounts Payable interest of 3.04 was reported as 3.40. The correct amounts for the September report are: **balance as of meeting \$8,449,092.14 and after October bills the balance is \$8,192,489.12**. A motion was made by Secretary Bohlman to accept the Treasurer's report and amendments to the September report as noted, and pay the bills for November as presented in the amount of \$224,101.48. Trustee Theriault seconded, and the motion passed unanimously with Treasurer Speyers abstaining from check #13416, written to Hans and Sons in the amount of \$1,260.

PRESENTATIONS: Eric Truax obtained his OSFM Trench Technician and is moving forward to the Division 2 State Technical Rescue deployable team roster! Dan Cooper obtained his OSFM Advanced Technician Firefighter & Vehicle Machinery Operations. Firefighters Tyler Hite and Andrew Wright have both obtained their Rope Operations certification. Jeremy Montgomery has received the Incident Safety Officer certification, and since he has completed both the Health & Safety Officer and Incident Safety Officer, he has also received the OSFM Fire Department Safety Officer certification; he is our first member to receive this certification! Shannon Harms has completed her OSFM certification for Advanced Technician Firefighter and Vehicle Machinery Operations. Congratulations to all, well done!

PRESIDENT'S REPORT – NONE

CHIEF'S REPORT – Some of the members of the District will be helping serve at the Senior Services Thanksgiving Dinner in Elgin on November 16th. Quite a few South Elgin residents attend this event. Senior Services has a Christmas dinner planned for 12/14/16; a group of us will be helping at that event as well.

Black shift at Station 22 had a visit from a patient they had transported after a serious car accident; he wanted to stop in to thank the guys in person. The following personnel worked that accident: A/C Lancaster, Capt. Starr, Lt. Zabran, Walter Antos, Dan Cooper, Scott Diehl, Mick Krasowski, Bill Luchsinger, and Harvey Parks.

A/C Wascher reported that we learned from Lauterbach and Amen the results of our completed actuary. With new information (new mortality tables, GASB, and investment rates), they found we are underfunded and will need to address this issue starting with the next Tax Levy. Chief Sohn felt we needed to schedule a Special Meeting to go over our options for catching up on our contributions. The trustees' tentatively set a Special Meeting date for December 5, 2016 at 18:00 hrs.

ATTORNEY'S REPORT- None at this time

OLD BUSINESS-

The property agreement with Fox River Countryside Fire Rescue District is now completed.

Tom Sawyer from Sawyer Falduto Asset Management attended the meeting to lead a discussion on suggestions on how the District can safely invest some of our money. We are hoping to be able to make a better return on our money than just the bank interest we currently receive.

NEW BUSINESS –

Dave Broz from Railside Citrus was present and reviewed the renewals for our liability and workman's comp insurances. We learned that we had a relatively injury free year so our rates went down with IPRF, and that our grant for next year will be in the amount of \$20,923.

Chief Sohn discussed the information in the new Travel Expense Policy. This policy spells out the reimbursement guidelines for employee travel expense. Trustee Theriault made a motion to adopt Resolution 16-008 Local Government Travel Expense Control Act Policy. Treasurer Speyers seconded, and the motion passed unanimously.

Chief Sohn discussed a 5/10 year plan that he had constructed. The plan listed the necessity of replacing some very old single use vehicles and equipment. Chief is hoping to substitute these items with dual / possible triple use replacements. This will hopefully let us save on maintenance costs, and give us more room in the apparatus bay. We want to be financially prepared in the near future to replace some large money apparatus and equipment. This is all in addition to a new station. Chief feels we need to start working on a referendum to be able to meet the expense of all our future necessities that go beyond what our budget will allow.

IL House Bill 5522 mandates that Fire Districts with over a million dollar budget need to get a (their own) website by January 1, 2017. Captain Mike Rothecker has been working on this; it will be managed by Mike, Liz Loss, and Britta.

Over 2,000 dollars has been donated to the Fire District in memory of Past President Kenny Cornellisen. President Van Winkle urged the board to think over the next month what we should do with this money. The topic will be put on the December agenda for further review.

GOOD OF THE DISTRICT- Britta reminded the board of the upcoming Breakfast with Santa scheduled for December 10, 16 from 9-11am. This event is for the district's employees and their families.

PUBLIC COMMENT- None at this time

CLOSED SESSION - Not Needed

There being no further business to come before the board on a motion duly made by Trustee Theriault and seconded by Secretary Bohlman, the meeting was adjourned at 21:00 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Rick Bohlman