

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: November 5, 2018

The regular meeting was opened with the Pledge of Allegiance led by A/C Lancaster.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on November 5, 2018 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Steve Wascher
ABSENT: None

Minutes of the Trustee meeting held on October 1, 2018 were reviewed. Treasurer Speyers made a motion to approve the previous meeting minutes. Trustee Cornelissen seconded, and the motion passed unanimously.

Closed Session minutes of the Trustee meeting held on October 1, 2018 were reviewed. Trustee Cornelissen made a motion to approve the previous meeting Closed Session minutes. Secretary Bohlman seconded, and the motion passed unanimously.

The Treasurer's Report at the end of September 2018 showed a balance of \$8,133,037.88, the balance as of the October meeting was \$7,714,118.60. There were accounts payable payments made of checks 14782-14843, and payroll checks 11767 thru 11786. Check # 14844 was ratified in the amount of 89.97 to Synchrony Financial. A motion was made by Trustee Theriault to accept the Treasurer's Report as presented. Secretary Bohlman seconded and the motion passed unanimously.

The Board discussed the current bills. Trustee Theriault made a motion to pay the November bills (#1) as presented in the amount of \$233,770.73 and to ratify the October (#2) bills in the amount of \$257,012.60. Secretary Bohlman seconded and the motion passed unanimously.

PRESENTATIONS –

Lt John Freiberg sent Chief Wascher an email informing him that FF/PM Jason Peters had worked very hard on a busy shift day in October and managed to make an in-house repair on Engine 22. Great job Jason!

Lt. Stumbaugh wanted to point out that FF/PM Matt Dalbke took it upon himself to complete the monthly drug check/exchange for the District ambulances. Great job Matt! Matt has recently taken a fulltime position in Memphis, Tennessee.

Lt. Stumbaugh has successfully passed the IL Office of the State Fire Marshal's Watercraft Tech Certification. Great job Rich!

Probationary FF/EMT-b Kevin Henryson has passed the Basic Operations Firefighter Mod C.

Chief Wascher presented the owner and manager of Nancy's Pizza a certificate of appreciation for helping a local resident receive the EMS she needed. Their quick response to her call for help ensured that she received the medical services she required. The Board thanked Nancy's owner Greg and manager Jonathan for their kindness and caring towards the South Elgin community!

PRESIDENT'S REPORT – Nothing at this time.

CHIEF'S REPORT – Chief Wascher thanked everyone who attended and worked at this year's Open House on October 6th. The event was well attended by the community and the side-by-side burn demonstration and operating drone were a hit with the crowd!

Inspector Dave Carlson has taken a job with Carol Stream Fire Department; his last day will be November 9, 2018. A cake and coffee reception will take place that day from 1:30-3:30 at Station 21.

The parking lot project at Station 22 has started; we experienced a slight delay due to the rain but are hopeful the project will be completed in a timely manner.

F/PM Jeremy Montgomery's Pension Hearing was held on October 12, 2018; he was awarded a non-duty (injury) related pension

Oral interviews for Full Time Testing were completed on October 13th. After preference points are compiled by the Commission and the Chiefs, the list will be posted. This final list will not be effective until the current list is either expired (July 19, 2019) or exhausted.

ATTORNEY'S REPORT–

Attorney Shawn Flaherty reported that we have filed the last of the annexations, Shawn advises that we double check with Kane County on these before the end of the year to be sure everything is completed.

The Chiefs and Shawn met to discuss/work on the upcoming Tax Levy. The District can look forward to some additional revenue since the EAV's in the district have increased this year. Shawn advises that we will need to complete and file a Truth in Taxation to be in compliance. We will also need to hold a Public Hearing immediately prior to starting the meeting, and approve the Levy Ordinance during the meeting.

OLD BUSINESS –

New Stations - The Board discussed the bidding process, results, and schedule for construction on Station 23. Tom McGrath from Lamp was present at the meeting and explained the bids that have been received. A/C Rothecker informed the board of some cuts that have been made to the plans due to budgetary restrictions. Trustee Theriault asked Tom if the website (Pro-Core) for construction updates was online yet, Tom thought it would be up and running shortly. The board discussed the timeline of construction. Running utilities to the back of the property for future use has been taken off the table; it was found to be too costly at this time. Chief Wascher and A/C Rothecker are in communication with Lamp and 222 Architects and will keep the board updated.

Renewal of Insurance –

Next month we will need to discuss the renewal of our Liability Insurance, Dave Broz will be present at the meeting and will supply the necessary information for renewal.

Drone Insurance-

Dave Broz discussed the necessity of Drone Insurance and some possible policies.

Chief Wascher informed the Board of the upcoming Bond Hearing set for November 6th. The Chiefs have a scheduled conference call with Ehlers to be "interviewed" to help determine our bond rating.

NEW BUSINESS –

Chief Wascher reported that we still have not heard from the Kane County Board regarding Rick Bohlman and Jeff Speyers board position reappointments. He noted that he will contact Chris Lauzen.

Chief Wascher pointed out to the Board that with the departure of Dave Carlson we will need to fill the vacant position of Fire Inspector. Chief would like to post the announcement to hire a Fire Inspector internally first, then if there is no interest the job will be listed externally. In the interim, Chief Wascher would like to start up the 7G program for Inspections and Public Education to cover these responsibilities

until a fulltime inspector can be hired. Secretary Bohlman made a motion to reinstate the 7G Program for inspections and Pub-Ed Programs. Treasurer Speyers seconded and the motion passed unanimously.

Treasurer's Statement - Trustee Theriault made a motion to approve the Treasurer's Statement for the Fiscal Year Ending May 31, 2018. Treasurer Speyers seconded the motion and signed the statement, the motion passed unanimously.

Approval of Audit - Trustee Cornelissen made a motion to accept the audit draft and proceed with the finalization of the audit draft for the 17'-18' fiscal year. Trustee Theriault seconded, and the motion passed unanimously.

GOOD OF THE DISTRICT-Nothing at this time.

PUBLIC COMMENT- Nothing at this time.

Treasurer Speyers made a motion to suspend the regular meeting and enter into Closed Session to review Closed Session Minutes for Employment/Appointment Matters in accordance with OMA Act. 5 ILCS 120/2(c)(1) at 19:42. Secretary Bohlman seconded and the motion passed unanimously.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on November 5, 2018 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:44 hours. Present: Mary Van Winkle, Rick Bohlman, Jeff Speyers, Jeff Theriault, Diana Cornelissen, Chief Wascher, Assistant Chief Lancaster, A/C Chief Rothecker, Attorney Flaherty, Attorney Ryan Morton, and Britta Eggebrecht

A motion to close the Closed Session at 20:09 and resume the regular meeting at 20:10 was made by Treasurer Speyers and seconded by Secretary Bohlman, the motion passed unanimously.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen, Chief Steve Wascher

ABSENT: None

Action from Closed Session – Trustee Cornelissen made a motion to approve Chief Wascher to start the hiring process by posting the position of Fire Inspector / Public Educator. Secretary Bohlman seconded and the motion passed unanimously.

There being no further business to come before the Board on a motion duly made by Treasurer Speyers and seconded by Trustee Theriault, the meeting was adjourned at 20:11 hours after the motion passed unanimously.

Respectfully submitted,
Secretary Bohlman