

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: November 2, 2020

The regular meeting was opened with the Pledge of Allegiance.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on November 2, 2020 at 19:10 via Zoom. At this time the Board finds it practical and prudent due to the COVID emergency to meet via Zoom.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman (@19:23), Treasurer Jeffrey Speyers, Trustee Jeff Theriault, Trustee Diana Cornelissen

ABSENT: None

Minutes of the Trustee meeting held on October 5, 2020 were reviewed. Trustee Theriault, made a motion to approve the previous meeting minutes. Trustee Cornelissen seconded and the motion passed unanimously (4-0).

The Treasurer's Report at the end of September 2020 showed a balance of \$10,080,969.70, the balance minus the September bills was \$9,268,305.17. There were accounts payable payments made of checks 16470-16540 and payroll checks 12311-12310. The following A/P checks were voided: 15908 to John Porter for 1434.00, 16384 to Menards for 53.70, and 16433 to State Industrial Products in the amount of 413.11. A motion was made by Trustee Cornelissen to accept the Treasurer's Report. Trustee Theriault seconded and the motion passed unanimously (4-0).

The Board discussed the current bills. Trustee Cornelissen made a motion to ratify the October 19, 2020 bills (#2) in the amount of \$598,614.71, and approve the November 2, 2020 bills in the amount of \$214,049.82. Trustee Theriault seconded and the motion passed unanimously (4-0).

PRESENTATIONS – Chief Wascher recognized Lt. Stumbaugh, Liz Loss and the duty crews for all the hard work they put in to create the fun and informative fire safety videos that were put on our Facebook page for Fire Prevention Week. Liz put in many hours at home, thanks for your hard work!

Anthony Rodgers has received his VMO certificate from the State Fire Marshal. Great job Anthony!

PRESIDENT'S REPORT – No report this month.

CHIEF'S REPORT –

Chief Wascher and A/C Lancaster have started working on the ISO rating reporting. Adding another station, additional vehicles and equipment may change our resident's insurance rates.

COVID 19 – Chief Wascher reported that the District continues to work hard to follow protocols and are taking proper precautions while on calls; masks are being worn at the stations. The number of positive COVID cases in South Elgin are rising, this month's number is 890 cases compared to 658 cases last month. Normal call volume is starting to climb back up. Chief Wascher updated the board on the COVID cases at the extended healthcare facilities in South Elgin.

ATTORNEY'S REPORT– Attorney Flaherty reminded the board to add to the minutes that it was practical and prudent to meet via Zoom rather than in person due to the COVID emergency. Attorney Flaherty noted that the Board will need to approve the Tax Levy at the meeting in December. Attorney Morton reminded the board to make sure they send in their State Pension Board Ballot; the ballot needs to be received by December 1<sup>st</sup>, 2020. He added that the Pension Consolidation will be a 30 month process.

#### OLD BUSINESS –

A/C Rothecker discussed the budget with the trustees. We have received 54% of our projected income thus far. Britta informed the Board that Tighe, Kress and Orr reported to her that they have filed for an extension through Kane County for the Annual Financial Report. COVID has slowed down the audit process and the audit is not completed. The draft of the report should be completed and available to be approved at the meeting in December.

Station Update – Chief Wascher informed the board that we are getting down to receiving the final bills for the new stations. The punch list is complete for both of the new stations, minor details left.

The District conducted testing on October 24th to start the process of establishing a new Fulltime Hiring List. Four of the nine candidates tested received a passing score; oral interviews for those passing will be on November 7<sup>th</sup>, 2020. After the Commissioners figure in preference points, the list will be established and posted sometime in December.

Virtual Fire Prevention Week- Chief Wascher discussed the results of the fun and informative daily fire safety videos that Lt. Stumbaugh, Liz Loss, and Inspector Zabran had created and produced for this year's Fire Prevention Week. Fire Prevention Week ended with a COVID safe, station drive-by event on Saturday, October 3<sup>rd</sup>, 2020. This event was manned by Lt. Stumbaugh, Liz Loss, the duty crews, Britta and a special appearance by Sparkles (Lily Loss), the fire safety pup! The District's Facebook page had an overwhelming amount of positive feedback and impressive viewing numbers (over 10,000 viewers!).

#### NEW BUSINESS –

Kane County Cares Act Update- Kane County received 92 million dollars to distribute via the Cares Act. A/C Rothecker sent in an application requesting \$240,000.00. The District received notice that we were approved to receive \$204,000.00; we will need to follow up by sending in supplemental paperwork backing up our request. A requirement to receive funds via the Cares Act is to sign an Inter-governmental Agreement with Kane County agreeing to the terms of receiving funds. The District also received a Stimulus Grant from IPRF, and a discounted premium for the month of November from Blue Cross / Blue Shield.

Resolution 2020-005 Surplus Equipment- the District would like to surplus a few pieces of fitness equipment that are no longer used and need some work. Treasurer Speyers made a motion to approve Resolution 2020-005. Secretary Bohlman seconded and the motion passed unanimously.

Resolution 2020-006 Kane County Cares Act IGA – Trustee Cornelissen made a motion to approve Resolution 2020-006, an Intergovernmental Agreement to receive Cares Act funds. Treasurer Speyers seconded and the motion passed unanimously.

Approval of Mutual Aid Agreement with Hanover Park Township – Hanover Park Township is offering services to help us with deconning fire gear on the fire scene, lighting trucks, filling SCBA bottles, storm calls, and much more. Treasurer Speyers made a motion to sign and enter into an agreement with Hanover Park Township for mutual aid as needed. Secretary Bohlman seconded and the motion passed unanimously.

District plan for staffing- Chief Wascher asked the Board to wait until Closed Session to discuss this item.

2021 Insurance Renewal- Dave Broz joined the meeting to discuss the District's upcoming insurance renewals for our Accident, Employee Benefits (group life), and Fiduciary policies. Dave complimented the District on our awesome ISO rating. Trustee Theriault would like to hear Chief Wascher's recommendations on these policies before the meeting in December. Dave informed the Board that the Workers Comp Insurance renews in July, 2021.

Trustee Meeting Dates for 2021- Trustee Theriault made a motion to accept the meeting dates for 2021; the first Monday of every month, except in September (first Tuesday) due to Labor Day. Secretary Bohlman seconded and the motion passed unanimously.

GOOD OF THE DISTRICT – Nothing at this time

PUBLIC COMMENT – Chief Wascher reports that the District has closed down our buildings to personnel only and are not conducting any school programs, or participating in any outside events at this time due to COVID.

CLOSED SESSION - Trustee Cornelissen moved to suspend the regular meeting and enter into Closed Session at 19:21 for reason of (5 ILCS 120/2.1) Employment / Appointment. The motion was seconded by Secretary Bohlman and was approved by unanimous vote.

Treasurer Speyers made a motion to reconvene the meeting @ 20:20. Trustee Cornelissen seconded and the motion passed unanimously.

There being no further business to come before the Board on a motion duly made by Secretary Bohlman and seconded by President Van Winkle, the meeting was adjourned at 20:21 hours after the motion passed unanimously.

Respectfully submitted,  
Secretary Bohlman