

SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT  
A MUNICIPAL CORPORATION OFFICIAL RECORD

DATE: SEPTEMBER 11, 2017

The meeting was opened with the Pledge of Allegiance led by A/C Lancaster.

The regular monthly meeting for the South Elgin and Countryside Fire Protection District was called to order on September 11, 2017 at the South Elgin Fire District, Station #22, 2055 McDonald Rd. South Elgin, IL, Kane County, IL at 19:00 hours.

PRESENT: President Mary Van Winkle, Secretary Rick Bohlman, Trustee Jeff Theriault, Treasurer Jeffrey Speyers, Chief Sohn

ABSENT: None

Minutes of the Trustee Meeting held on August 14, 2017 were reviewed. Trustee Theriault made a motion to approve the previous meeting minutes as written. Secretary Bohlman seconded, and the motion passed unanimously.

Closed Session minutes of the Trustee Meeting held on August 14, 2017 were reviewed. Trustee Theriault made a motion to approve the Closed Session meeting minutes. Secretary Bohlman seconded, and the motion passed unanimously.

The Treasurer's Report at the end of August showed a balance of \$7,299,202.35, the balance as of the meeting was \$7,128,607.07. There were accounts payable payments made of checks 13976 thru 14028, and payroll checks 11465 thru 11481. There were two checks written out of system; #13974 to Matt Sutton for \$72.80 (replacing lost & voided check #13664), and # 13975 to Foster Coach in the amount of \$219,521.00 for the new ambulance. A motion was made by Trustee Theriault to accept the Treasurer's Report as presented. President Mary Van Winkle seconded, and the motion passed unanimously. Secretary Bohlman made a motion to pay the September bills as presented in the amount of \$170,595.28. Trustee Theriault seconded, and the motion passed unanimously.

PRESENTATIONS – Chief reported that the following Firefighters have completed their Paramedic class and are certified Paramedics with the State & our Department; Rob Bartosiewicz, Anthony Rodgers, and Matt Dalbke. Congratulations to all the new medics.

Chief congratulated Joseph Lutsch on his impending employment at the Rockford Fire Department.

A/C Lancaster recognized Eric Truax for his dedication as a paramedic preceptor. Thank you Eric for the many hours you contributed helping others work toward their certification with your mentorship.

FF/PM Eric Truax acknowledged Elgin's Ambulance 5 for their help on a cardiac arrest call. We are fortunate to have a neighboring department's that go the extra mile to help us ensure that our patients have the best care possible.

FF/PM Mick Krasowski wanted to also recognize Elgin Ambulance 7 and Quint 7 for their assistance on a call; Motorcycle vs UPS truck. Mick wanted reiterate to the board how great it is that both Elgin and South Elgin crews have been harmoniously working together since District 27 has been created, especially since the McDonald Rd. Bridge has been closed. This call ran as smooth as it could and everyone worked toward the best possible outcome for the patients.

PRESIDENT'S REPORT – Nothing at this time.

CHIEF'S REPORT – Chief reported that the State Street bridge was behind schedule and over budget. Although work continues, at this time we are unsure of when it will be completed.

McDonald Bridge will officially open on September 21<sup>st</sup>.

Chief also reported that he and A/C Washer will not be able to attend the October board meeting; they will be attending the IL Chief's Conference in Peoria, IL.

ATTORNEY'S REPORT – Nothing at this time.

#### OLD BUSINESS

Approval of Treasure's Statement Year Ending May 31, 2017 – The Treasurer's Statement will be approved at next month's meeting.

Approval of Audit Draft- Trustee Theriault made a motion to accept the audit draft and proceed with the finalization of the audit draft for the 16'-17' fiscal year. Treasurer Jeffrey Speyers seconded, and the motion passed unanimously.

Property for Station – No update.

ISO Rating – the initial report came back with no change to our rating, a meeting is set to discuss possible missed points. Chief will update if there is any changes.

#### NEW BUSINESS

Approval to Surplus Old Radios see list - Trustee Theriault made a motion to surplus the old radios/pagers. Secretary Bohlman seconded, and the motion passed unanimously.

Open House – The South Elgin Fire District's open house is scheduled for October 7<sup>th</sup> at Station 21, from 10am-1pm. President Van Winkle urges the board members to attend if possible.

Ambulance Billing – The chiefs and Britta met with Pat Mannix from Andres to discuss our billing rates. Chief presented comparisons from other districts and options for possibly raising rates to provide better revenue. The board decides to think about it and tabled this item until next month.

The boards discussed the purchase of a Lucas CPR device. Our shifts have trialed many different brands of CPR devices, they believe this device is the best available. Trustee Theriault made a motion to Purchase the Lucas Device. Secretary Bohlman seconded, and the motion passed unanimously.

GOOD OF THE DISTRICT – Nothing at this time.

PUBLIC COMMENT - Noting at this time.

Trustee Theriault asks for an update on the purchase of the new ambulance. At this time Capt. Cox reports there is no new information.

The board watched two videos on the Lucas CPR Device.

Trustee Theriault made a motion to suspend the meeting to move to Closed Session for purposes of Personnel and any other lawful purpose @ 19:57. Treasurer Speyers seconded, and the motion passed and the meeting adjourned to Closed Session.

Closed session for the South Elgin and Countryside Fire Protection District was called to order on September 11, 2017 at the South Elgin Fire Department, Station #22, 2055 McDonald Rd. South Elgin, IL Kane County, IL at 19:58 hours. Present: Mary Van Winkle, Rick Bohlman, Jeff Speyers, Jeff Theriault, and Chief Sohn.

A motion to close the Closed Session at 20:47 and resume the regular meeting (@ 21:13 was made by Trustee Theriault and seconded by Secretary Bohlman, the motion passed unanimously.

Action on items from Closed Session –

Treasurer Speyers made a motion to direct the Fire Commission to start the process of hiring a new full time firefighter/paramedic off our list. Trustee Theriault seconded, and the motion passed unanimously.

President Van Winkle reported that Chief Sohn has decided to retire in March of 2018. The board will begin the process of filling the vacant position in the near future.

There being no further business to come before the board on a motion duly made by Treasurer Speyers and seconded by Secretary Bohlman, the meeting was adjourned at 21:15 hours after the motion passed unanimously.

Respectfully submitted,  
Secretary Rick Bohlman